

# SOKOINE UNIVERSITY OF AGRICULTURE



## CALL FOR REGISTRATION OF STUDENTS GROUPS FOR SKILLS TRAINING IN ENTREPRENEURSHIP AND PROPRIETORSHIP FOR STUDENTS (SUA STEPS)



### 1.0 BACKGROUND

Sokoine University of Agriculture (SUA) is a public and student-centered university continue to improve preparing students to be competent, professional and skilled graduate through training. The University integrate research, consultancy and technical operations to produce skilled labour force that can be employed or self-employed and contribute to the national, regional and global development as per National Five Year Development plan (FYDP III) of 2021 and SDG 1 (no poverty), SDG 2 (no hunger), SGD 4 (quality education), SDG 8 (Decent Work and Economic Growth). To impart required skills, confidence, experience and to establish, run and manage enterprises the University established SUA STEP program to empower students to self-employ, as a way to reduce unemployment. The SUA STEPS also provide an avenue to generate income

for students to enable them to afford University education and enhance access to higher education and reduce drop out due to financial reasons.

### **1.1 Objectives of SUA STEPS**

The objectives of SUA STEPS shall be to;

- i. Enhance entrepreneurship skills,
- ii. Improve practical skills
- iii. Nurture innovations and creativity into entrepreneurship and enterprises
- iv. Instill good working attitudes
- v. Motivate and prepare students towards self-employment
- vi. Improve interpersonal skills and
- vii. Generate income.

## **2.0 MODALITIES OF ESTABLISHING SUA STEPS GROUPS AND ENTERPRISES**

### **2.1 Guidelines for formation of In-house SUA STEPS groups and enterprises**

Sokoine University of Agriculture establishes the criteria for the formation of In-house STEPS companies and Enterprises. These criteria will be as follows: -

- i. The group should consist members who are the continuing students at Sokoine University of Agriculture.
- ii. The group should be multi-disciplinary
- iii. The group should consider gender
- iv. The group should have a **minimum number of five and shall not exceed 15 members.**

### **2.3 The Registration processes**

The SUA STEPS will have to fulfil the following as a requirement for registration:

- i. Prepare a Memorandum and Articles of Association (MEMART) (Name, Address/ department, objects, share capital, shareholders, CEO, Secretary) by filling the **Application Form No. SUA-STEPS F1.**
- ii. May have a mentor who is an academic member of staff/Assistant to Academicians, where necessary

- iii. Apply for Registration – Submit documents required documents
- iv. Get Certificate of registration from SUA STEP Registrar

### SUBMISSION OF SUA STEPS REGISTRATION FORM

Filled Registration Form and all required attachments MUST be submitted by **Email** to:

The SUA STEPS Registrar, Directorate of Undergraduate Studies,

**Email:** [suasteps@sua.ac.tz](mailto:suasteps@sua.ac.tz); and cc to [dus@sua.ac.tz](mailto:dus@sua.ac.tz)

### APPROVAL AND LICENCE

The received applications will be evaluated by the SUA STEPS Advisory team. The Approved SUA STEPS GROUPS will be issued with license within 5 working days. Registered groups can bid various tender at the University and run enterprises. The approved license for SUA STEPS is for SUA students ONLY and is VALID at SUA ONLY.

**TAKE A STEP AND REGISTER NOW!**

**GET READY TO BE SKILLED TO OWN BUSINESS ON CAMPUS AS A STEP  
TOWARDS ENTREPRENEURSHIP**

**WATCH OUT ON THIS SPACE FOR UPCOMING TENDER**

# SUA STEPS

**SKILLS TRAINING IN ENTREPRENEURSHIP  
AND PROPRIETORSHIP FOR STUDENTS**