



**SOKOINE UNIVERSITY OF AGRICULTURE
OFFICE OF THE DEPUTY VICE-CHANCELLOR
(ACADEMIC)**

P.O. BOX 3000 MOROGORO TANZANIA

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SUA STAFF TUITION FEE WAIVER FOR UNDERGRADUATE/POSTGRADUATE STUDIES

(This form applies for SUA staff and their family member wishing to pursue studies at SUA or MUCCoBS)

To: The Bursar/Chief Accountant
SUA/MUCCoBS
MOROGORO/MOSHI.

A: SUA STAFF MUST FILL IN THIS PART

Name:.....

Faculty:.....

Designation:.....

Relationship with the prospective student: Self/Spouse/Daughter/Son

Signature..... Date:.....

THIS PART MUST BE FILLED IN BY THE STUDENT

Name:

Address:

Sex:.....

Proposed Degree Course:.....

Signature..... Date:.....

B: TO BE COMPLETED BY DEAN/DIRECTOR/HEAD OF ADMINISTRATIVE DEPARTMENT

Comment(s) by the Dean/Director/Head of Administrative Department.....

.....
.....

Signature..... Date:.....

C: VERIFICATION BY DEPUTY VICE-CHANCELLOR (ADMIN. & FINANCE

Comment(s) by the Deputy Vice-Chancellor (Administration & Finance)

.....

Signature..... Date:.....

D: TO BE COMPLETED BY DEPUTY VICE-CHANCELLOR (ACADEMIC)/DEPUTY PRINCIPAL (ACADEMIC)

I recommend that the Applicant be allowed a **FEE WAIVER** and that he/she should pay the sum of Tshs.....

Signature..... Date:.....

E: VICE-CHANCELLOR/PRINCIPAL

I approve/disapprove granting of waiver

Signature..... Date:.....

*NB: For SUA - based programmes, sections C, D & E must be filled by DVC (A&F), DVC (AC) and VC, respectively.
For MUCCoBS – based programmes, sections C, D & E must be filled by DVC (A&F), DPAC and Principal, respectively.*